



M4 UNDERLAYMENT PRE-INSTALLATION CHECKLIST

1. MATERIAL RECEIPT, STORAGE & HANDLING

- Inspect shipment for damage upon receipt.
- Confirm correct thickness panels are received.
- Report all issues to supplier in 24 hours.
- Store pallets on level solid ground max 3 high.
- Protect from rain and snow (do not use salt / chemicals for de-icing purposes)
- Store above 0 degrees, allow time for panels to acclimate on site.
- Transport, handle and store materials carefully.

2. SITE SAFETY & BEST PRACTICES REVIEW

- Review install specs with installers.
- Review areas of traffic / abuse and plan protection boards

3. SUBFLOOR REVIEW

- Subfloor & framing system designed and installed correctly.
- Subfloor is even & in plane.
- Subfloor fasteners driven flush to surface.
- Subfloor is free of debris, dried adhesives on surface, etc. Remediate as needed.

4. PANEL INSTALLATION

- Inspect each board, do not install damaged boards.
- M4 Underlayment should be fully supported by structural subfloor in all areas.
- Confirm correct panel face is up (labeled face up)
- Cross lay panel perpendicular to direction of subfloor.
- Off set joints from subfloor at least 12” in all directions
- Butt panels joints tight to each other.
- Confirm correct adhesive selected and installed per specs.
- Confirm correct fasteners selected and installed per specs.
- Start fasteners at one corner and fan out.

5. FINISHES

- Proper floor prep & system conditioning prior to finishing
- Carefully review specs for finishes

IMPORTANT: This checklist is offered for general information purposes only. All applications to be reviewed and approved by licensed design professionals as meeting requirements of application & building code. Assemblies must be built as tested and per published designs to achieve published performance. Please refer to complete tested assemblies for requirements. Failure to follow current installation instructions may affect product performance & warranty.

Installation Specs, Submittals &
Tech Info available online at
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